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**THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION**

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If you are in any doubt as to the contents of this circular or to the action to be taken, you should consult a stockbroker or other registered person in the securities market, bank manager, broker, professional accountant or other professional adviser.

If you have sold or transferred your shares in Beijing Jingneng Clean Energy Co., Limited, you should at once instruct your broker or other agent to forward the enclosed proxy form to the broker or transferee or to the bank, stockbroker or other agent through whom the shares or transfer was effected for transmission to the broker or transferee.

Jingneng Clean Energy Co., Limited and the stock exchange of Jingneng Clean Energy Co., Limited take no responsibility for the content of this circular, make no representation as to its accuracy or completeness and expressly disclaim any liability whatsoever for any loss or damage arising from or in reliance upon the whole or any part of the content of this circular.

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Beijing Jingneng Clean Energy Co., Limited  
北京京能清潔能源電力股份有限公司

*(A joint stock company incorporated in the People's Republic of China with limited liability)*

(Stock Code: 00579)

**PROPOSED TERMINATION OF THE 2020 H SHARE APPRECIATION  
RIGHTS SCHEME  
PROPOSED ADOPTION OF H SHARE APPRECIATION RIGHTS SCHEME  
AND THE GRANT  
AND  
NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2024**

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A letter from the Board of Directors is set out on pages 3 to 6 of this circular.

The General Meeting will be held on the company's 9:30 am on Thursday, 21 June 2024 at Meeting Room 802, 8th Floor, No. 6 Xilidie Road, Dongcheng District, Beijing, the PRC. The notice of the General Meeting is set out on pages 17 to 18 of this circular. A proxy form for the General Meeting enclosed with this circular is available on the website of the Jingneng Clean Energy Co., Limited (<http://www.kexnew.com>) and the website of the company (<http://www.jnec.com>). Whether or not a shareholder attends the General Meeting, a shareholder is requested to complete and return the proxy form in accordance with the instructions printed thereon not later than 24 hours before the time fixed for holding the General Meeting, no later than 9:30 am on Thursday, 1 June 2024 or on any day immediately preceding that date.

Completion and return of the proxy form will not preclude a shareholder from attending and voting at the General Meeting.

Reference to time and date in this circular are to Jingneng Clean Energy Co., Limited.

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The following expressions have the meanings set out below unless the context requires otherwise:

- “Article” of A “Declaration”                    the article” of “Declaration of the company
- “Beijing A A”                                    the state-owned A “State” supervision in A-ministry of Administration of the People’s Government of Beijing Municipality
- “Board” or “Board of Directors”            the board of directors” of the company
- “Company”                                        Beijing Jingneng (Energy Co., Limited), joint stock company incorporated in the PRC with limited liability, whose registered office is located in the Beijing Stock Exchange
- “Director”                                        the director” of the company
- “General Meeting”                            the first extraordinary general meeting of 2024 of the company to be held at 9:30 am on April 2<sup>nd</sup> 2024 at Meeting Room 802, 8th Floor, 66 Xizhi Road, Chaoyang District, Beijing, the PRC
- “Grant”    the proposed grant to the company under the scheme
- “Incentive”                                        the over-the-counter foreign investment” in the receipt of the company with a nominal value of RMB1.00 million, which is used for the purchase of Beijing Stock Exchange shares
- “Incentive Recipient”                        the Beijing Stock Exchange special Administrative Region of the PRC
- “Incentive Recipient”                        The stock exchange of Beijing Stock Exchange Limited
- “Incentive Recipient”                        person” who are to

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**DEFINITIONS**

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“ c\_eme

the “ Incentive / Re-Appreciation Right ” c\_eme of the company to be  
 confirmed, if it is not approved, the “ Incentive / Re-Appreciation  
 Right ”

“ Incentive / Re-Appreciation Right ”

the “ Incentive / Re-Appreciation Right ” granted under the c\_eme,  
 representing the right conferred to the Incentive / Re-Appreciation  
 Recipient to receive the “ Incentive / Re-Appreciation Right ” from the increase in the price of the  
 company, subject to specific time-framing condition

“ Incentive / Re-Appreciation Right ”

the “ Incentive / Re-Appreciation Right ” of the company

“ % ”

per cent

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## LETTER FROM THE BOARD

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Beijing Jingneng Clean Energy Co., Limited

北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

*Executive Directors*

Mr. AGENG NG (Chairman)  
Mr. JIA (General Manager)  
Mr. AGWEL  
Mr. IINGU

*Registered Office*

Room 118, 1 Ring Road,  
Economic Development Zone  
Yanqing District, Beijing  
People's Republic of China

*Non-executive Directors*

Mr. UJINU  
Mr. GONG  
Mr. AGYL

*Principal Place of Business in Hong Kong*

31 Tower Two, Times Square  
1 Thean Treet, Tuen Mun  
Hong Kong

*Independent non-executive Directors*

Mr. AJIE  
Mr. WAGONGXIN  
Mr. IJIN  
Mr. UING

17 June 2024

To the Shareholders

Dear Sirs,

**PROPOSED TERMINATION OF THE 2020 H SHARE APPRECIATION  
RIGHTS SCHEME  
PROPOSED ADOPTION OF H SHARE APPRECIATION RIGHTS SCHEME  
AND THE GRANT  
AND  
NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2024**

**INTRODUCTION**

The purpose of this circular is to set out the notice of the General Meeting to provide you with details regarding, among other things, the proposed termination of the 2020 H Share Appreciation Rights Scheme (hereinafter referred to as the "Scheme") and the proposed adoption of the Scheme and the Grant of Shares to enable you to make informed decisions on whether to vote for or against the resolutions to be proposed at the General Meeting.

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## LETTER FROM THE BOARD

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### PROPOSED TERMINATION OF THE 2020 H SHARE APPRECIATION RIGHTS SCHEME

Reference is made to the company's announcement dated 31 March 2020, the circular dated 9 April 2020, the proposed announcement dated 28 April 2020, and the announcement dated 12 December 2023, in relation to the option of the share appreciation right scheme in 2020 (the "2020 H Share Appreciation Rights Scheme") and the proposed grant thereafter and the proposed termination of the 2020 share appreciation right scheme. The Board resolved to approve, amongst other things, the termination of the 2020 share appreciation right scheme on 12 December 2023, which will be submitted to the GV for the board's approval.

### THE PROPOSED H SHARE APPRECIATION RIGHTS SCHEME AND THE GRANT

Reference is made to the company's announcement dated 12 December 2023 in relation to, amongst other things, the proposed option of the scheme and the Grant of the AG's Engaging, Attracting, and Retaining AG's Well-Deserving Individuals Engaged in Incentive Recipient under the scheme, save that the resolution from voting on the resolution approving the scheme and the Grant at the Board meeting.

The scheme and the Grant are subject to the approval of the AG's AAG and will be submitted to the GV for the board's approval.

The scheme does not involve the grant of options over the existing or new or other new shares issued by the company or any of its subsidiaries and therefore, it is not subject to the requirement under Chapter 17 of the Listing Rules and the Memorandum of the scheme and the Grant to be set out in the Appendix to the circular.

The original version of the scheme and the non-official translation is for reference only. In case of any discrepancy between the Chinese and the original version, the Chinese version shall prevail.

### Reasons for the Adoption of the Scheme

The Board is of the view that the scheme will be able to (i) enhance corporate competitiveness, create common interests, and stimulate the productivity and creativity of the management and core staff, improve the operational and core competitiveness of the company and facilitate the long-term and sustainable development of the company; (ii) create favorable new opportunities to the capital market, boost the confidence in the capital market and maintain the market value of the company; and (iii) effectively utilize and continue to improve the management and attract and retain the core staff and the relationship between power and responsibility and efficient decision-making, further optimize the performance of the compensation incentive mechanism, stimulate market-based commitment and maintain the development needs of the company, and effectively retain and attract the core staff necessary for the development of the company.

The Board considers that the proposed terms and conditions of the scheme and the Grant are fair and reasonable in the interests of the company and the shareholders as a whole.

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## LETTER FROM THE BOARD

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### General Information

The Incentive / Recipient<sup>R</sup> shall not have the ownership of the shares, nor have the right to exercise, including but not limited to voting rights, dividend rights, Incentive / Recipient<sup>R</sup> shall have no right to be, transfer, be a charge, pledge for settlement, annuity or create an interest with or without favor of the Incentive / Recipient<sup>R</sup> or enter into an agreement to do so, nor have the right to promote or undermine the interest of the Incentive / Recipient<sup>R</sup> direct or indirect relative to the Incentive / Recipient<sup>R</sup>.

The Incentive / Recipient<sup>R</sup> shall be required to work for the company according to the requirements for their position. If the Incentive / Recipient<sup>R</sup> is not competent to perform the position or fulfill the duties, the Incentive / Recipient<sup>R</sup> shall not exercise the Incentive / Recipient<sup>R</sup> rights. If the Incentive / Recipient<sup>R</sup> violates the duties of the position in the Incentive / Recipient<sup>R</sup> or the Article of Association, or damages the company's interest or reputation, including the work, including professional ethics, including the company's secret or committing misconduct or malfeasance, the Incentive / Recipient<sup>R</sup> shall lose the right to recover all or a portion of the grant amount from the exercise of the right in case of termination.

The committee shall make recommendations on the exercise of the Incentive / Recipient<sup>R</sup> rights.

For the purpose of carrying out specific matters relating to the exercise of the Incentive / Recipient<sup>R</sup> rights, the Board shall recommend to the Incentive / Recipient<sup>R</sup>.

- i) The Board shall grant the Incentive / Recipient<sup>R</sup> rights to the Incentive / Recipient<sup>R</sup> when the Incentive / Recipient<sup>R</sup> meets the conditions for the grant, including the necessary conditions for the grant of the Incentive / Recipient<sup>R</sup> rights;
- ii) The Board shall review and confirm whether the Incentive / Recipient<sup>R</sup> meets the conditions for the exercise of the Incentive / Recipient<sup>R</sup> rights, including the necessary conditions for the exercise of the Incentive / Recipient<sup>R</sup> rights;
- iii) The Board shall determine the exercise price of the Incentive / Recipient<sup>R</sup> rights in accordance with the provisions of the committee in the event of share repurchase, stock repurchase, conversion of convertible bonds into shares, issuance of new shares, merger and acquisition, etc., shall provide for the exercise;
- iv) The Board shall determine the exercise or non-exercise of the Incentive / Recipient<sup>R</sup> rights according to the provisions of the committee in the event that the Incentive / Recipient<sup>R</sup> is subject to disciplinary measures such as suspension from the company, retirement, etc., shall provide for the exercise;
- v) The Board shall decide, in accordance with the provisions of the committee, whether or not to recover the grant amount from the exercise of the Incentive / Recipient<sup>R</sup> rights, including the necessary conditions for the exercise of the Incentive / Recipient<sup>R</sup> rights;

vi) u t or, e t e, r, to c rr a t ot er m n gement "nece" r



Proposed Adoption of the Scheme and the Grant

A summary of the major terms of the scheme are set out below:

Incentive Instrument

The scheme is the Share Appreciation Rights in respect of the shares of the company in incentive instrument, subject to the fulfilment of the exercise conditions in the exercise arrangement, the Incentive Recipient shall have the right to receive the cash benefit of the difference in share price resulting from the increase in the price of the specific number of shares within the exercise period. No Incentive Recipient shall own the shares or have rights in shares, and shall not participate in voting rights, dividend rights, etc. The Share Appreciation Rights shall not be transferred, non-transferable or repurchasable.

Effective Conditions

Approved by the Board of Directors and the general meeting.

Duration

Expires from the date of approval of the general meeting.

Incentive Recipients

Scope of Incentive Recipient for the first grant: 113 Incentive Recipient in total under the Grant, including Director and Senior Management of the company in the management, technical and other core staff who have direct effect on the operation result and the development of the company.

Scope of Incentive Recipient for the reserve grant: The Incentive Recipient under the reserve grant under the scheme include 1) the company's new appointed and new recruited Senior Management; 2) the company's new recruited key technical, key management personnel; and 3) the company's new recruited engineering expert, technical expert or expert who enjoy special allowance from the government of the province, even above related to energy technology.

**Number of the Share  
Appreciation Rights to be  
granted**

The total number of share appreciation rights to be granted under the scheme is 123,675,000 shares, representing approximately 1.5% of the total share capital of the company at the date of the circular. The number of share appreciation rights to be granted to any individual incentive recipient under the scheme shall not exceed 0.1% of the total share capital of the company.

**Date of Grant**

Upon satisfaction of the condition of the Grant of the share appreciation rights in accordance with the scheme, the date of grant shall be determined by the Board. The date of grant shall be during the period of grant. In principle, the scheme shall be on a rolling basis. The scheme shall be approved at the general meeting of the company.

**Exercise Price**

The exercise price of the share appreciation rights shall be the date of grant of the share appreciation rights; (ii) the average closing price of the shares for the five consecutive trading days immediately preceding the 82X 771/1 shares; (iii) 82X 771/1 shares.

14) Reserve grant

Tranches of exercise	Exercise period	Exercise proportion
First tranche	from the first trading day after 24 months from the date of the Reserve Grant Scheme on the trading day within 36 months from the date of the Reserve Grant	33
Second tranche	from the first trading day after 36 months from the date of the Reserve Grant Scheme on the trading day within 48 months from the date of the Reserve Grant	33
Third tranche	from the first trading day after 48 months from the date of the Reserve Grant Scheme on the trading day within 60 months from the date of the Reserve Grant	34

Conditions precedent for the Grant under the Scheme

The company may grant the Reserve Appreciation Rights to you upon the fulfilment of the following condition:

1) none of the following event(s) shall occur to the company:

1. failure to engage an accounting firm to conduct auditing work in accordance with the prescribed procedure and requirement;
2. the regulator(s) of the state-own enterprise(s) or the board of supervisors or auditing department(s) have made objection in respect of the financial performance or the annual financial report of the company;
3. material records of the enterprise were unprocessable due to irregularity of regulator(s) and other relevant authorities;
4. failure of auditor's report with negative opinion or indicating the inability to give an opinion on the financial report or the effectiveness of internal control for the enterprise to certify the accounting records;

5. profit contribution in violation of the written regulation, the Article of Association or provision of the company's articles within 36 months;
  6. production from implementing the incentive by the written regulation;
  7. other circumstances to determine the relevant regulator's office;
- ii) none of the following events occur to the Incentive Recipient:
1. the receipt of the economic responsibility or other report prove that the failure to perform duties effectively or involve in illegal misconduct or malfeasance;
  2. non-compliance with the relevant written regulation of the <sup>R</sup> or the provision of the Article of Association;
  3. during the tenure of office, involvement in acceptance or disclosure of bribe, corruption, theft, leakage of the company's trade secret, confidentially connected transaction or other unlawful misconduct, which may cause significant negative impact to the image of the company or to the company's reputation;
  4. failure to discharge, or failure to discharge properly, duties in the relevant period or in violation of the company's other provisions or to be convicted;
  5. determination of the long-term stock exchange or relevant regulator's office to be in appropriate period in the next 12 months;
  6. imposition of relevant regulator's office with administrative penalty or measure to prohibit access to the market in the next 12 months due to material non-compliance of written regulation;

- 7. pro Lition from ctung b Director or mem er of t e enior m n gement of t e omp n b req ure - t e Lting /u e;
- 8. pro Lition from p rticup tng in b re ientive b of t e omp n b req ure - w b n reg tion b;
- 9. ot er cur m t nce b b \_etermine - re ev nt reg tor u t or t e b

Conditions precedent for exercise under the Scheme

T e - re A p p r e c i a t i o n / i g t b g r n t e - to I n c e n t i v e / e c u i e n t b b - e e x e r c i s e u p o n t e i m t n e a b b t i f c t i o n o f t e f o o w i n g c o n d i t i o n b

- 1) none of t e f o o w i n g e v e n t b b o c c u r r e - t o t e o m p n b
  - 1. f u r e t o e n g g e n c c a n t i n g f i r m t o c o n u c t u - i t i n g w o r k i n c c o r - n c e w i t t e p r e b r l e - p r o c e u r e b n - r e q u r e m e n t b;
  - 2. t e r e g t o r u t o r i t e b o f t e t t e - o w n e - b b e t b t e - o r - o f u p e r v i s o r b o r u - i t - e p r t m e n t b - v e m t e r l o j e c t i o n i n r e p e c t o f t e f i n n c l p e r f o r m n c e o r t e n n f i n n c l r e p o r t o f t e o m p n b;
  - 3. m t e r l - r e c o f u e b n - p e n t i e b w e r e u n p o e - b e a r i t e b r e g t o r u t o r i t e b n - o t e r r e e v n t u t o r i t e b b r e i t b;
  - 4. L t t e o f n u - i t o r b r e p o r t w i t n - v e r b e o p i n i o n o r i n - i c t i n g t e i n - L i t t o g i v e n o p i n i o n o n t e f i n n c l r e p o r t o r t e b e b m e n t o f i n t e r n c o n t r o f o r t e t e t c c a n t i n g e r - c e r t i f i e p - i c c a n t n t b;
  - 5. p r o f i t - L t r i b u t i o n i n v i o t i o n o f t e w b n - r e g t i o n b t e A r t i c e b o f A b b o c i a t i o n o r p - i c u n e r t k i n g b u r i n g t e t 36 m o n t b;
  - 6. p r o L i t i o n f r o m i m p e m e n t i n g b r e i n c e n t i v e b - t e w b n - r e g t i o n b;



3) per employee profit creation of the company from 2024 to 2026 is not expected to be RMB1.16 million, RMB1.25 million and RMB1.28 million, respectively.

Notes:

1. During the valid period of the scheme, if the company carries out financing through non-public offering of shares, the new increase in net assets from the financing activities is not the net profit generated from the net assets, which will not be taken into account in the calculation of return on equity attributable to the parent company in the following period.
2. Total profit represents profit before tax.
3. The highest value of the entire power generation unit for each year is based on the best performance value of the unit. If the unit is not owned by the company, the performance value of the unit is not included. If the unit is not owned by the company, the performance value of the unit is not included in the calculation of the unit's performance value. The performance value of the unit is not included in the calculation of the unit's performance value.
4. Per employee profit creation = profit before tax \* 2 / (total number of employees at the beginning of the year + total number of employees at the end of the year).
5. Non-fossil energy includes new energy, renewable energy, the present, wind energy, solar energy, hydroelectric energy, tidal energy, geothermal energy, ocean energy, biomass energy for generating hydroelectric energy, energy for generating other renewable energy, etc.
6. Non-fossil energy includes the capacity of non-fossil energy units of control or control units. The capacity of non-fossil energy units is calculated in proportion to their respective capacity.
7. The capacity of non-fossil energy units is calculated based on the "Annual Electric Capacity Statistics" issued by the National Energy Administration. If the capacity of non-fossil energy units is not included in the "Annual Electric Capacity Statistics", it is replaced with the capacity of power generation capacity growth rate in the "Annual Electric Capacity Statistics" issued by the National Energy Administration to ensure the exercise of the company's value.
8. The code is 2B4.

3. during the tenure of office, involvement in acceptance or abdication of office, corruption, theft, leakage of the company's trade secret, disclosure of confidential information, or other unwholesome conduct, which prejudice the interest and reputation of the company; significant negative impact to the image of the company; or to the company's reputation;
  4. failure to discharge, or failure to discharge properly, the duties and responsibilities entrusted to the employee by the company or other employee's verbal abuse;
  5. determination that the employee's stock exchange or relevant regulatory authority's action is appropriate for the next 12 months;
  6. imposition of relevant regulatory authority with disciplinary penalties or measures prohibiting access to the market in the next 12 months due to material non-compliance of work regulations;
  7. prohibition from acting as director or member of the senior management of the company required by the relevant laws;
  8. prohibition from participating in the incentive of the company required by work regulations;
  9. other circumstances determined by relevant regulatory authority;
- (y) the performance appraisal of the Incentive Recipient

The Incentive Recipient's total annual appraisal score of 80 points or above for the previous year. If the performance appraisal score of the Incentive Recipient for the previous year is below 80 points, the company's exercise of the Incentive Recipient's Share Appreciation Right is subject to the provisions of the scheme. The Share Appreciation Right thereof will be invalid to the company.



## Details of the Incentive Recipients under the Grant:

Name	Position	Number	Maximum number of the Share Appreciation Rights to be granted	Approximate percentage to the total issued share capital of the Company as at the date of this circular (%)	Approximate percentage to the total number of Share Appreciation Rights to be granted under the Scheme (%)
<b>Director and Senior Management</b>					
Mr. Wang Meng	Secretary of the Board, Chairman of the Board, Independent Director	1	2,485,430	0.03%	2.01%
Mr. Chen Yu	Independent Director of the Board, Chairman of the Board, Independent Director, General Manager	1	2,485,430	0.03%	2.01%
Mr. Zhang Hong	Independent Director of the Board, Chairman of the Board, Independent Director	1	2,236,887	0.03%	1.81%
Mr. Wang Wei	Independent Director, Independent Director, General Manager	1	2,236,887	0.03%	1.81%
Mr. Wang Peng	Secretary of the Board, Chairman of the Board, Independent Director	1	2,236,887	0.03%	1.81%
Mr. Luo Jun	Independent Director, General Manager	1	2,236,887	0.03%	1.81%
Mr. Wang Xun	Independent Director, General Manager, Chief Accountant	1	2,236,887	0.03%	1.81%
Mr. Wang Gang	Independent Director, General Manager	1	2,236,887	0.03%	1.81%
Mr. Wang Guo	Independent Director, Independent Director, General Manager	1	2,236,887	0.03%	1.81%
<b>Core staff</b>		104	82,433,442	1.00%	66.65%
<b>Total of the first grant</b>		113	103,062,511	1.25%	83.33%
<b>Reserved grant</b>		-	20,612,489	0.25%	16.67%
<b>Total</b>			<b>123,675,000</b>	<b>1.50%</b>	<b>100%</b>

At the first meeting of the Board, the Board resolved to form the Incentive Scheme and to approve the Grant under the Scheme to become effective.

## APPENDIX

## PROPOSED ADOPTION OF H SHARE APPRECIATION RIGHTS SCHEME AND

At the time of the Grant, the expected gain of the Incentive Recipient from the Incentive shall not exceed 40% of the fair market value of the shares underlying the Incentive at the time of the Grant plus the expected gain from the Share Appreciation Right during the exercise period of the Incentive, the fair market value of the shares underlying the Incentive Recipient shall be 60% of the fair market value of the shares underlying the Incentive at the time of the Grant.



Beijing Jingneng Clean Energy Co., Limited  
北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

**NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2024**

NOTICE IS HEREBY GIVEN that the extraordinary general meeting (the "EGM") of Beijing Jingneng Clean Energy Co., Limited (the "Company") will be held at 9:30 am on April 2, 2024 at Meeting Room 802, 8th Floor, No. 6 Xueyuan Road, Dongcheng District, Beijing, the People's Republic of China, for the purpose of considering and adopting the following resolutions:

**SPECIAL RESOLUTIONS**

- To consider and approve the termination of the share repurchase right scheme approved on 28 April 2020.
- To consider and approve the option of the 2023 share repurchase plan.

# NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2024

Notes:

Set forth in the "Special Notice" re: the date of the meeting of the company on 17 June 2024 (the "Circular"). Under the relevant provisions of the company's articles of association, the meeting will be held on 17 June 2024.

## 1. CLOSURE OF REGISTER FOR H SHARES, ELIGIBILITY FOR ATTENDING THE EGM

The register of members of the company will be closed for the purpose of determining the eligibility of members to attend the meeting from Tuesday, 30 June 2024 to Tuesday, 2 July 2024 (both days inclusive). The register will be open for inspection on the register of members of the company on the date of the meeting on Wednesday, 29 June 2024, and will be open to the attention of the members of the company.

The register of members of the company will be closed to attend the meeting if the members have not registered the transfer documents required to be deposited together with the relevant certificate of the company in Hong Kong, together with the relevant Inveitor Service Form, at the address 1712-16, 17th Floor, Hopewell Centre, 183 Queen's Road West, New Territories, Hong Kong, no later than 4:30 p.m. on Wednesday, 29 June 2024 for registration.

## 2. PROXY

The members of the company are entitled to appoint one or more proxies to attend the meeting in their stead. A proxy need not be a member of the company.

The instrument appointing a proxy must be in writing under the hand of the member or the attorney-in-fact of the member in writing. If the member is a corporation, the proxy form must be either executed under the hand of the secretary or an authorized officer of the corporation. If the proxy form is signed by the attorney-in-fact of the member, the power of attorney authorizing the attorney-in-fact to sign or otherwise execute the proxy form must be produced to the meeting.

For members of the company, the proxy form together with the power of attorney or other authorization (if any) must be deposited with the company's Inveitor Service Form, at the address 1712-16, 17th Floor, Hopewell Centre, 183 Queen's Road West, New Territories, Hong Kong, no later than 24 hours before the time fixed for the meeting (i.e., no later than 9:30 a.m. on Tuesday, 1 July 2024) or in accordance with the provisions of the company's articles of association in order to be valid. The members are entitled to attend the meeting in person or by proxy.

## 3. ADDRESS AND TELEPHONE NUMBER OF THE COMPANY'S PRINCIPAL PLACE OF BUSINESS IN THE PRC

Address: 78<sup>th</sup> Floor,  
6X Finance Centre,  
Hong Kong  
Tel: (86 10) 8740 7010

Telephone: (86 10) 8740 7010 (86 10) 8740 7065

## 4. PROCEDURES FOR VOTING AT THE EGM

An vote of the members of the company shall be taken by a poll.

## 5. OTHER BUSINESS

The members of the company (or their proxies) attending the meeting shall be responsible for their own transportation and other expenses. The members of the company shall be responsible for their own expenses for the meeting.

## 6. Reference to the notice of the meeting to the company's website